

REQUEST FOR PROPOSAL:

\$15,000.00 one year grant available to help persons (ages 50 and older) move from homelessness to supportive housing and then to long term solutions.



This grant is sponsored by Episcopal Community Services (ECS), the Anita Weaver Fund 2014-15 and the Episcopal Foundation of Northern California (EFNC).

The Anita Weaver Fund is held in trust by the Episcopal Foundation of Northern California (EFNC). Episcopal Community Services (ECS) will administer the grant award and provide quarterly reports to EFNC, along with reports from the selected grant recipient.

The award for the Anita Weaver Fund 2014-15 will be a grant, for one year only, of \$15,000.00. If the selected grantee meets all the requirements of the grant, including stated goals and objectives, ECS will award a second-year grant in the amount of \$7500.00. The grantee must be able to raise an additional \$7500.00 in year two to insure the sustainability of the grant after the initial funding, and the award of this second-year grant. In year two, it is the plan of EFNC and ECS to award another grant of \$15,000.00 to a new recipient.

The intent of this grant is to support a project that helps persons, 50 years or older, to move from homelessness to supportive housing, with a plan that leads to long term solutions.

All Episcopal churches/missions or other entities approved by the Episcopal Diocese of Northern California are eligible to apply. Two parishes in geographic proximity to one another (within 25 miles) are encouraged to apply in partnership. If two parishes work together to develop a grant, one of the parishes must be designated the lead agency. The identified lead church will be responsible for the administrative, fiscal and legal supervision of all contracts, oversight of duties and responsibilities.

Collaboration with outside governmental and private agencies is not only encouraged, but bonus points will be given to those grant applicants that include letters of support and/or collaboration. As we reach out and seek to serve the least, the lost and the lonely we should not hide the light of Christ under a basket.

Requirements of the Request for Proposal (RFP)

Content of the proposals submitted will include the following:

1. A one-page statement of the church, mission or other entity approved by the Episcopal Diocese of Northern California about their involvement in feeding, housing or providing other services to the target population, including those in conjunction with an outside agency, if applicable.
2. A one-page statement with the number of persons served by month and year (2012, 2013, one-half year of 2014) through their services; number of volunteers involved; monthly total volunteer hours and other in-kind or financial contributions for the homeless.

3. Project Summary Statement (one page): Describe the people to be served, who will provide these services and identify the person in charge (project leader).
4. Description of Need (limit to three pages): What is the issue you plan to address? What is your approach? How will your service(s) address a specific problem? Have you identified other programs in your congregation or the Episcopal Diocese of Northern California that are similar or complimentary to yours? If so, what did you learn from their efforts?
5. Specific Activities (limit to two pages): Include information about service activities and timelines for implementation.
6. Goals and Objectives (limit to three pages): Identify a minimum of three goals and describe objectives for each goal.
7. Evaluation (limit to two pages): How will you evaluate your project? Describe your methodology for measuring success. Please be specific.
8. Budget Information (limit to two pages): Identify sources of income and expenses. Identify every expense item with an adequate description of all expenses. Give specific information as to how you arrived at every expense item. Give a time table as to when each expense will be incurred.
9. Include letters of support and/or collaboration from government and/or private agencies and partnership letters of agreement, if applicable

10. Please describe, in specific terms, how you will sustain your project, such as sources of funding; including a commitment letter(s) explaining how and by whom the project will be continued after the grant funding ends.

Criteria for Evaluating Grant Applications

A. Previous Experience Serving Homeless	10 pts.
B. Project Description of Need	20 pts.
C. Specific Activities, Goals & Objectives	20 pts.
D. Evaluation	15 pts.
E. Budget	15 pts.
F. Sustainability	<u>20 pts.</u>

TOTAL POINTS: 100

*Bonus: Letter(s) of Support/Collaboration/Partnership: 15pts.

Timeline

Deadline for Application: Midnight - Wednesday, October 1, 2014

Grant Awarded: November 3, 2014

Submitting Your Application

Please email grant applications to: lajevne@comcast.net

***Or mail to:** The Rev. Lucretia Jevne, President, ECS
120 Lorraine Court Vacaville, CA 95688

***Must be postmarked no later than Friday, September 26, 2014**

Signature Page

Rector(s), Vicar, Priest(s)-in-Charge

Phone/ E-Mail

Senior Warden(s)

Phone/E-Mail

Project Leader

Phone/E-Mail
