



## The Episcopal Diocese of Northern California

350 University Avenue, Suite 280, Sacramento, California 95825

tel 916.442.6918 fax 916.442.6927

web [www.norcalepiscopal.org](http://www.norcalepiscopal.org)

June 16, 2016

### NOTICE OF THE ONE HUNDRED SIXTH ANNUAL MEETING OF THE CONVENTION OF THE EPISCOPAL DIOCESE OF NORTHERN CALIFORNIA

Notice is hereby given that the One Hundred Sixth Annual Meeting of the Convention of The Episcopal Diocese of Northern California has been called by the Bishop of Northern California for Thursday, November 3, 2016 through Saturday, November 5, 2016 in McClellan, California. Materials relating to Convention, such as an agenda, budget, resolutions, nominations, etc. will be distributed via the diocesan website and at the Deanery Convocations on October 15, 2016. A verbatim copy of the call follows this Notice.

**Please distribute a copy of this letter to all of your delegates.**

Dated: June 16, 2016

The Rev. Elizabeth Armstrong

---

The Rev. Elizabeth Armstrong  
Secretary of Convention

## CALL AND APPOINTMENT OF DIOCESAN CONVENTION

The undersigned Ecclesiastical Authority of The Episcopal Church in The Diocese of Northern California hereby calls and appoints the time and place of the One Hundred Sixth Annual Meeting of the Convention of The Episcopal Church in The Diocese of Northern California and adopts reasonable rules regarding registration, resolutions and nominations as follows:

The One Hundred Sixth Annual Meeting of the Convention of The Episcopal Diocese of Northern California shall be held on Thursday, November 3, 2016 through Saturday, November 5, 2016 at the McClellan Conference Center located at 5411 Luce Ave., McClellan, CA 95652.

This convention will commence on Thursday, November 3rd at the McClellan Conference Center with:

- Convention Check-in beginning at 4:30 p.m.
- Reception at 5:30 p.m.
- Holy Eucharist at 7:00 p.m.

The first business session of this convention will begin on Friday, November 4th at the McClellan Conference Center with:

- Convention Check-in beginning at 7:30 a.m.
- Business session at 9:00 a.m.

Please see page 52 for the event schedule at a glance.

**Certificate of Lay Delegates.** Certificates are due to the Office of the Bishop no later than **Wednesday, August 3, 2016.** This form is only to be used for lay delegates, not for clergy. This form does not constitute registration; you must still complete online registration.

**Online Registration.** The floor of the Diocesan Convention is open to those who have seat, voice and vote (delegates, clergy and others) and those who have seat and voice who have registered. The fee for registration is \$75.00. **The deadline for registration is Friday, September 30, 2016.** Any controversy over filing times may be presented to the Committee on Credentials by filing with the Secretary of Convention before the formation of convention. The recommendation of the Committee on Credentials on the matter shall be included in the Report of the Secretary of Convention. The Convention shall hear and determine the matter, including, for due cause, granting a waiver of a deadline and imposing reasonable conditions. Visitors and alternate delegates may view proceedings from the observation gallery. Childcare will be available on-site **by pre-registration only.**

**Resolutions.** Resolutions may be proposed by any person with seat, voice, and vote; the Board of Trustees; Standing Committee; Commission on Ministry; Diocesan Institutions; Vestries; Mission Committees; Committees of Convention; the Bishop or the Board of Trustees. Resolutions shall be in the standard form for resolutions used by General Convention, and shall be filed with the Secretary of Convention and may be done so by sending the form to the Rev. Betsey Monnot via email at **[revbmonnot@allsaintssacramento.org](mailto:revbmonnot@allsaintssacramento.org)**. The convention website also provides an information sheet on how to write resolutions. **The deadline for filing resolutions is Thursday, September 1, 2016.** Only the five resolutions that are given the highest priority by the Resolutions Committee shall be presented on the regular agenda. Additional filed Resolutions or Resolutions submitted at the formation of Convention may be considered, with approval of a unanimous vote of Convention.

CALL AND APPOINTMENT OF DIOCESAN CONVENTION  
(Continued from previous page)

**Nominations.** Standing Committee, Board of Trustees and General Convention Deputy nominations may be made by any person with seat, voice and vote and shall be sent to Elizabeth Vang, Receptionist and Administrative Assistant, via email at [elizabeth@norcalepiscopal.org](mailto:elizabeth@norcalepiscopal.org). **The deadline for filing nominations is September 1, 2016. For any office for which there is no contest as of September 1, 2016, a second filing time shall open on September 2, 2016. The deadline for filing nominations during the second filing time is Wednesday, October 19, 2016.** The Secretary of Convention is directed to post notice on the Diocesan website of the opening of a second filing time and the deadline thereafter for filing nominations. Nominations may be made from the Convention floor when called for by the President.

Names of those nominated from the floor will be placed on the ballot below those nominated prior to the opening of Convention; provided, however, floor nominees shall first present a printed copy of the nomination form and a high-resolution photo to the Committee on the Dispatch of Business. You will also find positions available with their respective job descriptions in this packet.

**Hotel Information.** We have reserved hotel rooms at Lions Gate Hotel located at 3410 Westover Street, McClellan, CA 95652. There are rooms available for both Friday and Saturday evening. However, there are a limited number of rooms available for each night, so please make sure you reserve your room(s) as soon as possible. Please contact the venue directly to reserve your accommodations.

**Congregation Range Sheet for 2016.** Please see page 12 of this packet for the 2016 Congregation Range Sheet.

**All forms can be found on our website at [www.norcalepiscopal.org/convention](http://www.norcalepiscopal.org/convention).**

Dated: June 16, 2016

The Rt. Rev. Barry L. Beisner

---

The Rt. Rev. Barry L. Beisner, Bishop  
Ecclesiastical Authority