

Certificate of Lay Delegates

Due Date: March 1, 2025



This form is **ONLY to be used for lay delegates, **NOT** for clergy.*

Name of Congregation: _____

City of Congregation: _____

We hereby certify that at a duly convened meeting of the Vestry of the above named parish or the congregation of the above named mission, held on the _____ day of _____ A.D., 2025, the following were elected lay Delegates and Alternate Delegates to the forthcoming Diocesan Convention.

(Please Print or Type Names)

First Name	Last Name	Email	Please specify either "Delegate" or "Alternate"
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Option 1: Rector, Vicar or Priest in Charge

Rector, Vicar or Priest in Charge - Print Name *Rector, Vicar or Priest in Charge - Signature* *Date*

OR

Option 2: Junior / Senior Warden AND Clerk

Junior / Senior Warden - Print Name *Junior / Senior Warden - Signature* *Date*
 (Please circle one) (Please circle one)

Clerk - Print Name *Clerk - Signature* *Date*

Constitution—Article V. Section 5—“Lay members shall consist of delegates from each Parish or Mission, in union with the Convention. They shall be adult communicants in good standing in the respective Parish or Mission they represent and are entitled to vote for Vestrypersons or officers in the same. The number of delegates from each Parish or Mission shall be based on the Congregational Range which is published each year by the Diocesan Council according to the following formula:

Congregational Range	A	B	C	D	E	F	G
Delegates Allowed	3	3	4	5	6	7	8*

*One additional Delegate is allowed for every 100 Congregational Points, in the previous year, above the Diocesan Standard.

Please send this completed form to:

The Office of the Bishop
Attn: Convention
350 University Ave, Suite 280
Sacramento, California 95825

fax: 916-442-6927
email: tonya@norcalepiscopal.org