



The Episcopal Diocese of Northern California Job Description

Job Title: Missioner for Church Vitality

Effective Date: November 15, 2024

Job Summary: The Missioner for Church Vitality, working closely with the Canon to the Ordinary, covers a variety of areas to support the congregations of our diocese as a growing, vibrant, faithful Church.

Job Type: Fulltime

Salary: \$85,000 plus full benefits (medical/dental; pension; sabbatical; pto; sick; continuing education)

Location: Sacramento minimum 2 days a week, remainder may be remote

Employment Classification: (check one) Exempt. Non-exempt.

Supervised by: The Canon to the Ordinary

May Supervise: Volunteers

Typical Essential Duties: (These duties are a representative sample; position assignments may vary.)

Evangelism

- Able to tell the story of Christian faith in English (and, ideally, in Spanish) with joy, in an inviting manner, and the ability to bring others along as bearers of the Good News
- Support and coach new missional groups/micro-congregations/restarts/projects, including outreach to Latinx/Hispanic communities.
- Promote and support Evangelism efforts in churches across the diocese.

Congregational Vitality

- Equips congregations that are any size with tools for thriving, including stewardship, evangelism, racial reconciliation, and leadership.
 - Stewardship: Develop and support diocesan-wide stewardship commission; lead Congregational Leadership workshop on stewardship; serve as diocesan holder of TENS and other resources.
 - Evangelism: (see above)
 - Racial Reconciliation: Work with diocesan leaders to continue to embed values for racial reconciliation in all aspect of diocesan life.
- Is a resource, educator, mentor, and network facilitator (including Mutual Ministry Reviews, Mission and Vision Statements, and leading Congregational Leadership workshops)
- With Canon to the Ordinary, is an active co-leader of Congregational Development Group of the diocese.

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Formation

- Helps congregations to move/invite/train their membership into greater relationship with God via discipleship and engagement with Scripture
- Oversees Christian formation for the diocese: connecting with wider church resources and providing trainings as needed (e.g. Forma conference)
- Oversee Diocesan Youth and Young Adult offerings: Pathways Pilgrimage program, Camp Living Waters, and liase with other Episcopal Camps in and adjascent to our diocese (i.e. St. Dorothy's Rest, Camp Galilee) and support youth ministries.
 - Develop diocesan youth ministry council.
 - Increase engagement of youth and young adults in ministries diocese-wide.
- Supports and promotes diocesan initiatives, such as the FaithX Vitality Improvement Project (VIP), including assisting with grant applications for such projects.
- Other duties as assigned by the Canon to the Ordinary or Bishop.

Training & Experience:

- Ordained priest in good standing
- Minimum of 3-5 years' experience leading a congregation
- Christian in faith and practice
- Some experience serving at the diocesan level strongly preferred.
- Successful consulting/facilitation experience – able to work with groups of people using best practices as a facilitator to:
- Ability to follow-up on long term processes while executing current programs

Licensing Requirements:

- Valid California driver's license
- Valid passport (and willingness to travel with diocesan groups of adults and teens in 2025)

Knowledge (proficiency at entry):

- Basic knowledge of MS Office programs and general PC skills
- Use of technology strategically to connect and support congregational leadership
- Culturally literate with LatinX communities/generations. Bilingual (English/Spanish preferred.)

Skills (proficiency at entry):

- Is entrepreneurial for the organization
- Strong social skills for interactions with a wide variety of individuals
- Brings energy to the room
- Able to build energy and forward momentum in groups
- Able to maintain healthy boundaries and good self-care in a fast-paced environment

Physical Requirements:

Up to 75% travel in some weeks, other weeks less

- Driving required
- Air travel required

The employee is frequently required to:

- Stand, sit, walk, speak, listen, and observe
- Work at computer for lengthy periods of time

The employee is occasionally required to:

- Drive to meetings in the Diocese
- Move about in a variety of spaces