

1. Seating within the Convention proper is restricted to Lay and Clerical delegates and those given seat and voice as a Courtesy of the Floor only. Alternates and visitors may be seated in the Visitor's Area, as defined. Alternates taking the place of a registered delegate must report to the Secretary's Registration Desk, and provide suitable certification from the priest in charge of the Congregation prior to being seated.
2. People speaking to the Convention are asked to give their names, and the name of their Parish/Mission before addressing the Convention.
3. Robert's Rules of Order (12th Edition) will be the Parliamentary Standard for this Convention. Any Resolution, or Amendment to a Resolution being presented to the Convention for consideration, must be submitted in writing to the Secretary of the Convention in accordance with the rules of the Committee on Resolutions and Memorials. The Resolutions and Memorials Committee, in consultation with the Secretary and President of Convention, will prioritize resolutions received by the submission deadline to be presented and acted upon at Convention based on the time available to debate, discuss, and vote on them.
4. Any Resolution, or Amendment to a Resolution being presented to the Convention for consideration, must be submitted in writing to the Secretary of Convention. The Committee on Resolutions and Memorials shall prioritize the Resolutions filed with the Secretary of Convention prior to Convention and make a report and recommendation to Convention on the regular agenda. Additional filed Resolutions or Resolutions submitted at the formation of Convention may be considered with approval of a unanimous vote of Convention.
5. In its report, the Committee on Resolutions and Memorials may recommend to Convention additional Resolutions concerning routine or noncontroversial matters as a Consent Agenda. The Consent Agenda shall be considered by Convention as a single agendum without amendment (other than an amendment contained in the Committee report) or debate; however, before putting the Consent Agenda to a vote, the President shall allow a reasonable time for questions and answers to those questions and provide an opportunity for objections. Upon an objection by any three delegates, lay or clergy, from three different congregations or the Representative at Convention presenting the Resolution, a Resolution shall be removed from the Consent Agenda and considered by Convention after consideration of all other Resolutions.
6. Where there is an election to a multi-member body, such as the Board of Trustees, to fill both full terms and one or more partial terms (resulting from a vacancy in office, for example), there shall be a single ballot for all members, and nominees receiving the highest number of votes shall fill the full terms and nominee receiving lesser required numbers of votes shall fill the partial terms in the order of votes received. Any tie vote shall be broken by lot.
7. The Secretary shall record the minutes of the proceedings of the Convention, submit them for approval to a Minutes Committee consisting of three members appointed by the bishop, and upon approval by the Minutes Committee cause them to be published in the Journal of the Diocese.
8. When appointing the time and place of an annual meeting or a special meeting of this Convention, the Ecclesiastical Authority may impose reasonable advance registration requirements, set reasonable registration fees, in the case of annual meetings act by at least July 1, set times for filing proposed resolutions and nominations for office and cause the Secretary of Convention to give notice of the action taken in the same manner as notice of an annual meeting and nominations. Any controversy over filing times may be presented to the Committee on Credentials by filing with the Secretary of Convention before the formation of convention. The matter shall be included in the Report of the Secretary of Convention. The Convention shall hear and determine the matter, including, for due cause, granting a waiver of a deadline and imposing

reasonable conditions.

9. This Convention pursuant to Canon 4.4 prescribes the following regulations and methods for the making of nominations and the conduct of elections at Convention.

PROCEDURE FOR NOMINATIONS

a. All persons eligible to hold elected office may nominate themselves or be nominated by any person with seat, voice and vote at Convention in accordance with the following rules:

b. In setting the times for filing nominations for office as required by Rule 9, the Ecclesiastical Authority shall set an initial filing time ending no less than eight weeks before time of Convention. For any office for which there is no contested election, a second filing time shall end on the Wednesday next following the date set for pre-convention Deanery Convocations. Nominations must be filed by midnight on the last day set for filing.

c. The President of Convention shall provide a form for filing nominations on the Diocesan website. Nominations shall be filed only by e-mail to a designated staff person and only by using the form provided on the Diocesan website. Such nominations shall be deemed filed with the Secretary of convention.

d. The form for nominations shall include the following information:

- i. Name, phone number and email address of the nominee
- ii. Order of the nominee (clergy or lay)
- iii. Congregation, including city, of which the nominee is a member
- iv. Office the nominee is seeking
- v. Name, order (clergy or lay), signature with date, and congregation including city of the person making the nomination.

e. The nominee shall submit either with the nomination form or under separate cover,

but in all cases prior to the published deadline:

i. A Candidate's Statement of no more than 250 words, and

ii. A high-resolution color photograph, and

iii. Written responses (250 – 300 words each) to the following questions:

Question 1: Where have you seen our mission statement "Making Disciples, Raising up Saints, and Transforming Communities for Christ" in action, and how could your governance body support them for the Diocese as a whole?

Question 2: As we enter the post-pandemic world, how do you see the diocese and its governance structures moving forward?

f. Candidate must participate in a zoom call (TBA) and answer the following:

Question: What are your hopes for the life of the whole Diocese?

g. The names of all candidates, and their submitted statements shall be published on the diocesan website as soon as possible, and, for those filed within the initial filing time, in no case less than two weeks Deanery Convocations, scheduled for Saturday, September 17, 2022.

h. Nominations from the floor of Convention shall be opened as provided for nominations by Canon 6.2. A description of the procedures and requirements for Nominations from the floor shall be included in the materials provided at the pre-convention deanery convocations. A person nominated from the floor will be required to submit a nomination form containing the information required by the e-mail nomination form, a Candidate's Statement of no more than 250 words, color photograph, and written responses to the questions provided (listed in section 10.e. and 10.f above) and provide 450 copies of each so that all persons eligible to vote may receive one.

CONDUCT OF ELECTIONS

1) In addition to following any applicable

provision of the Constitution or Canons of The Episcopal Church or this Diocese, the President of Convention shall conduct all elections in the following manner:

- a) All voting shall be by individual secret electronic ballot. (See Rules of Order, House of Deputies, articles XIV E and XV B. The votes shall be tabulated electronically, and the results reported to the President of Convention. See also Diocese Canon 4.4.)
 - b) In the election of Deputies to General Convention, if there is no election in either order on the third or any succeeding ballot, the candidate with the lowest number of votes in the order shall be dropped from the next ballot. After the election of Deputies, Alternate Deputies shall be elected by ranking all candidates appearing on the last ballot, both lay and clerical, not elected as Deputies. Counting the votes from both orders, the candidates shall be ranked in the order of total votes cast. Those receiving the highest number of votes shall be elected. If fewer than four are elected, the candidates dropped from the balloting for Deputies shall be elected in the order in which they were dropped.
 - c) Per Article X, section 2 of the Constitution, a voice vote may be used in place of a ballot for any uncontested election when approved by unanimous consent of the Convention.
 - d) The results of all elections shall be announced by the President of Convention and shall be published on the diocesan webpage as soon as possible after the close of Convention.
 - e) Publication of these Rules. The provisions of subsection (a) of this Rule regarding “Procedures for Nominations” shall be included with the notice and time and place of Convention specified by Article VI, Section 3 of the Constitution.
- 2) At least sixty days before each annual Convention and at the time of sending the notice of a meeting of Convention required by Art. XIV of the Constitution, the Secretary shall

post on the Diocesan website a proposed list of all clergy canonically and actually resident in this Diocese and give notice of the posting by electronic transmission to all clergy canonically resident in this diocese, whether actually resident or not. Within thirty days following the electronic transmission, any member of the clergy canonically resident in this diocese may enter an objection to the list by electronic transmission addressed to the Secretary and the Chair of the Committee on Credentials. After reasonable notice and an opportunity for the objector to be heard, the Committee on Credentials shall render its recommendation, which the Secretary of Convention shall report to Convention.