



The Episcopal Diocese of *Northern California*

June 14, 2024

NOTICE OF THE ONE HUNDRED FOURTEENTH ANNUAL MEETING OF THE CONVENTION OF THE EPISCOPAL DIOCESE OF NORTHERN CALIFORNIA

Notice is hereby given that the One Hundred Fourteenth Annual Meeting of the Diocesan Convention of The Episcopal Diocese of Northern California has been called by the Bishop of Northern California for Saturday, November 9, 2024 which will be hosted online. Materials relating to convention, such as an agenda, budget, resolutions, nominations, etc. will be distributed via the diocesan website and at Convocation on October 12, 2024. A verbatim copy of the call follows this notice.

Please distribute a copy of this letter to all of your delegates.

Dated: June 14, 2024

A handwritten signature in cursive script that reads 'Rev. Annie Mertz'.

The Rev. Annie Mertz
Secretary of Convention

OFFICE OF THE BISHOP

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The Episcopal Diocese of Northern California

CALL AND APPOINTMENT OF DIOCESAN CONVENTION

The undersigned Ecclesiastical Authority of The Episcopal Church in The Diocese of Northern California hereby calls and appoints the time and place of the One Hundred Fourteenth Annual Meeting of the Diocesan Convention of The Episcopal Church in The Diocese of Northern California and adopts reasonable rules regarding registration, resolutions and nominations as follows:

The One Hundred Fourteenth Annual Meeting of the Diocesan Convention of The Episcopal Diocese of Northern California shall be held on Saturday, November 9, 2024 online via Zoom.

Convention will be on Saturday, November 9:

- Clergy and Lay delegate check in to Convention using Jotform will begin at 7:30 am
- Business Session I will begin at 9:00 am

CERTIFICATION OF LAY DELEGATES

Certificates are due to the Office of the Bishop no later than **AUGUST 9, 2024**. This form is only to be used for lay delegates, not for clergy. This form does not constitute registration to convention; you must still complete online registration.

Any controversy over filing times may be presented to the Committee on Credentials by filing with the Secretary of Convention before the formation of convention. The recommendation of the Committee on Credentials on the matter shall be included in the Report of the Secretary of Convention. The convention shall hear and determine the matter, including, for due cause, granting a waiver of a due date and imposing reasonable conditions.

REGISTRATION

Diocesan Convention is open to all. The registration fees will be:

Clergy, Lay Delegates, Seat and Voice

Early Registration – June 14 to July 31	\$20.00
Regular Registration – August 1 to October 12	\$25.00
Late Registration – October 13 to November 9	\$30.00

Alternates, Postulants/Ordination Candidates, and Visitors **\$10.00**

Volunteers (a minimum of four hours) **FREE**

Registration is available here: <https://www.norcalepiscopal.org/site/2024-diocesan-convention>

Visitors and alternate delegates may view proceedings from the Zoom livestream gallery.

OFFICE OF THE BISHOP



The Episcopal Diocese of Northern California

RESOLUTIONS

Resolutions may be proposed by:

- Any person with Seat, Voice, and Vote
- The Board of Trustees
- Standing Committee
- Commission on Ministry
- Diocesan Institutions
- Vestries
- Mission Committees
- Committees of convention
- The Bishop

Resolutions shall be in the standard form for resolutions used by General Convention, and shall be filed with the Secretary of Convention and may be done so by sending required forms via email to convention@norcalepiscopal.org.

The deadline for filing resolutions is TUESDAY, SEPTEMBER 10. Additional filed Resolutions or Resolutions submitted at the formation of convention may be considered, with approval of a unanimous vote of convention.

GOVERNANCE NOMINATIONS

Nominations for Standing Committee and Board of Trustees may be made by any person with seat, voice, and vote and shall be sent to convention@norcalepiscopal.org using the approved nomination forms.

The due date for filing nominations is **TUESDAY, SEPTEMBER 10.**

For any office for which there is no contest as of the filing deadline, a second filing time shall immediately open on **SATURDAY, SEPTEMBER 11.** The due date for filing nominations during the second filing time is **WEDNESDAY, OCTOBER 16 by 12:00 am**

The Secretary of Convention will post notice on the diocesan website of those offices for which a second period of nominations has been opened. Nominations may be made online "from the convention floor" when called for by the President. Names of those nominated from the floor will be placed on the ballot below those nominated prior to the opening of convention; provided that floor nominees first present a digital copy of the nomination form and a high-resolution photo of themselves (the nominee) to the Committee on the Dispatch of Business.

You will find positions available with their respective job descriptions in this virtual packet.

Congregation Range Sheet

Please see virtual packet for the 2024 form.

All forms can be found on our website at <https://www.norcalepiscopal.org/site/2024-diocesan-convention>



The Episcopal Diocese of *Northern California*

+ *Megan M. Traquair*

Dated: June 14, 2024

The Rt. Rev. Megan M. Traquair, Bishop
Ecclesiastical Authority