

**TITLE: R1-2024 Budget and Mission Apportionment**

**PROPOSED BY:** John Nykamp, Diocesan Treasurer, Diocesan Budget & Finance Committee

**REPRESENTATIVE AT CONVENTION:** John Nykamp, Diocesan Treasurer

**DATE SUBMITTED:** September 4, 2024

**RESOLUTION:**

RESOLVED, That Canon 50 of the Canons is hereby amended to read as follows:

**CANON 50**

**Budget and Mission Apportionment**

**Sec. 50.1. Budget.** ~~Effective December 1, 2012,~~ *†The Board of Trustees shall present to every annual Convention of the Diocese an estimate of probable income and expenses for the current fiscal year and probable assessable income and expenses for the next fiscal year.*

~~**Sec. 50.2.** The Board of Trustees shall present to Convention its estimate of expense for the current fiscal year and its estimate of expenses for the next fiscal year.~~

**Sec. 50.32.** ~~Effective January 1, 2010,~~ Mission Apportionment will be calculated as a percentage of Net Disposable Income (N.D.I.) defined as operating income less outreach and capital expenditures, *creative staff expenditures (as defined below), and other deductions* as defined in the instructions for the treasurer's monthly report. ~~The Mission Apportionment calculation will be based on a system of at least three tiers created by the Board of Trustees. The Board of Trustees will determine annually the percentage of Mission Apportionment for each tier.~~

~~Commencing January 1, 2020, N.D.I. shall be defined as operating income less outreach and capital expenditures and creative staff expenditures. Creative staff expenditures are those by which personnel expenditures are increased by expenditures for new staff positions newly created to be filled between January 1, 2020 and December 31, 2023, to perform a function not previously performed by a paid staff position; however, creative staff expenditures shall be reduced by salary savings resulting from vacancies in, or the elimination of, other paid staff positions. A deduction for creative staff expenditures shall be available for only the first three years of the function not previously performed by a paid staff expenditures for the new position. The approval of the Board of Trustees shall be required for the classification of an expense as a creative staff expenditure.~~

*The Mission Apportionment calculation will be based on a system of at least three tiers created by the Board of Trustees. The Board of Trustees will determine annually the percentage of Mission Apportionment for each tier. The Trustees may not set the percentage above 10% on*

the first \$60,000 of N.D.I., nor above 17.5% on N.D.I. over \$60,000 up to \$120,000, nor above 25% above \$120,000, without approval of Convention.

A parish or mission in financial difficulty may apply to the Board for assistance in paying its Mission Apportionment. Such applications must be made on an annual basis and must include a completed audit by a diocesan auditor or audit committee.

**Sec. 50.43.** Mission Apportionment is to be paid by each parish and mission monthly based upon the preceding month's N.D.I.

EXPLANATION. This resolution updates the Diocesan Canon regarding budget and mission apportionment for clarity and removes the sunset date for creative staff expenditure applications.

This Resolution proposes a canon amendment. As such, it must be adopted by a majority vote by Convention.

FISCAL IMPACT: There is no anticipated fiscal impact.