



NOVEMBER 7 - 8 | REDDING

DIOCESAN CONVENTION JUNE PACKET



The Episcopal Diocese of Northern California

June 16, 2025

NOTICE OF THE ONE HUNDRED FIFTEENTH ANNUAL MEETING OF THE CONVENTION OF THE EPISCOPAL DIOCESE OF NORTHERN CALIFORNIA

Notice is hereby given that the One Hundred Fifteenth Annual Meeting of the Diocesan Convention of The Episcopal Diocese of Northern California has been called by the Bishop of Northern California for Friday, November 7, 2025, through Saturday, November 8, 2025, in Redding, California. Materials relating to convention, such as an agenda, budget, resolutions, nominations, etc. will be distributed via the diocesan website. A verbatim copy of the call follows this notice.

Please distribute a copy of this letter to all of your delegates.

Dated: June 16, 2025

A handwritten signature in black ink, reading 'Rev. Annie Mertz', is written over a horizontal line.

The Rev. Annie Mertz
Secretary of Convention

OFFICE OF THE BISHOP

2394 Fair Oaks Blvd. | Sacramento, CA 95825 | tel 916.442.6918 | fax 916.442.6927 | norcalepiscopal.org



The Episcopal Diocese of Northern California

CALL AND APPOINTMENT OF DIOCESAN CONVENTION

The undersigned Ecclesiastical Authority of The Episcopal Church in The Diocese of Northern California hereby calls and appoints the time and place of the One Hundred Fifteenth Annual Meeting of the Diocesan Convention of The Episcopal Church in The Diocese of Northern California and adopts reasonable rules regarding registration, resolutions and nominations as follows:

The One Hundred Fifteenth Annual Meeting of the Diocesan Convention of The Episcopal Diocese of Northern California shall be held on Friday, November 7, 2025, through Saturday, November 8, 2025, at Redding Civic Auditorium, 700 Auditorium Drive, Redding, California 96001.

Pre-Convention events will begin on Thursday, November 6:

- Workshops will begin at 1:00 pm
- Evening Prayer will begin at 5:00 pm
- Banquet Dinner (ticketed event) will begin at 6:30 pm

Convention will begin on Friday, November 7:

- Clergy and Lay delegate check in to Convention will begin at 7:30 am
- Business Session I will begin at 10:00 am

The second business session of this convention will begin on Saturday, November 8:

- Convention check-in continues at 7:30 am
- Business Session II begins at 8:30 am
- Plan to dismiss at 4:00 pm.

CERTIFICATION OF LAY DELEGATES

Certificates are due to the Office of the Bishop no later than **AUGUST 6, 2025**. This form is only to be used for lay delegates, not for clergy. *This form does not constitute registration to convention; you must still complete online registration.*

Any controversy over filing times may be presented to the Committee on Credentials by filing with the Secretary of Convention before the formation of convention. The recommendation of the Committee on Credentials on the matter shall be included in the Report of the Secretary of Convention. The convention shall hear and determine the matter, including, for due cause, granting a waiver of a due date and imposing reasonable conditions.

OFFICE OF THE BISHOP



The Episcopal Diocese of Northern California

REGISTRATION

Diocesan Convention is open to all. Pre-Registration is encouraged.

REGISTRATION IS AVAILABLE HERE:

<https://www.norcalepiscopal.org/site/2025-diocesan-convention>

REGISTRATION PERIODS

Early | Monday, June 16 to Thursday, July 31.

Regular | Friday, August 1, to Sunday, October 12

Late | Monday, October 13 to Saturday, November 8

REGISTRATION TYPE	EARLY 6/16 - 7/31	REGULAR 8/1 - 10/12	LATE 10/13 -11/8
Canonical & Physically Resident Clergy	\$120.00	\$150.00	\$175.00
Seat & Voice	\$120.00	\$150.00	\$175.00
Lay Delegate	\$120.00	\$150.00	\$175.00
Alternate Delegate	\$60.00	\$75.00	\$75.00
Visitor	\$60.00	\$75.00	\$75.00
Exhibitor	\$60.00	\$75.00	\$75.00
Outside Vendor	\$150.00	\$150.00	\$150.00
Volunteer*	FREE	FREE	FREE
Banquet Dinner (Thursday, Nov. 6)	\$35.00	\$40.00	\$45.00
Pre-Convention	\$10.00	\$15.00	\$20.00

*Must volunteer for a minimum of four hours

Visitors and alternate delegates may view proceedings from the observation gallery.

Childcare will be available on-site **by pre-registration only**. For more information visit the convention website, under the **Childcare** tab.



The Episcopal Diocese of Northern California

RESOLUTIONS

Resolutions may be proposed by:

- Any person with Seat, Voice, and Vote
- The Board of Trustees
- Standing Committee
- Commission on Ministry
- Diocesan Institutions
- Vestries
- Mission Committees
- Committees of convention
- The Bishop

Resolutions shall be in the standard form for resolutions used by General Convention and shall be filed with the Secretary of Convention and may be done so by sending required forms via email to convention@norcalepiscopal.org.

The deadline for filing resolutions is FRIDAY, SEPTEMBER 5. Additional filed Resolutions or Resolutions submitted at the formation of convention may be considered, with approval of a unanimous vote of convention.

GOVERNANCE NOMINATIONS

Nominations for Standing Committee and Board of Trustees may be made by any person with seat, voice, and vote and shall be sent to convention@norcalepiscopal.org using the approved nomination forms.

The due date for filing nominations is **FRIDAY, SEPTEMBER 5.**

For any office for which there is no contest as of the filing deadline, a second filing time shall immediately open on **SATURDAY, SEPTEMBER 6.** The due date for filing nominations during the second filing time is **WEDNESDAY, OCTOBER 8 by 12:00 pm**

The Secretary of Convention will post notice on the diocesan website of those offices for which a second period of nominations has been opened. Nominations may be made online "from the convention floor" when called for by the President. Names of those nominated from the floor will be placed on the ballot below those nominated prior to the opening of convention; provided that floor nominees first present a digital copy of the nomination form and a high-resolution photo of themselves (the nominee) to the Committee on the Dispatch of Business.

You will find positions available with their respective job descriptions in this virtual packet.



The Episcopal Diocese of Northern California

HOTEL INFORMATION

We have reserved a block of rooms at the Sheraton in Redding, our Host Hotel, which is just across from the Redding Convention Center where Diocesan Convention will be held. Additionally, we have reserved rooms at the Oxford Suites in Redding and Hilton Garden Inn in Redding. For all hotels, keep in mind that there are a limited number of rooms available, so please make sure you reserve your room(s) as soon as possible. Group rates are available on a first-come, first-serve basis, and you must contact the venue directly to reserve your accommodations. Be sure to mention you are with the Episcopal Diocese of Northern California.

Congregation Range Sheet

Please see virtual packet for the 2025 form.

All forms can be found on our website at www.norcalepiscopal.org/site/2025-diocesan-convention

A handwritten signature in black ink, reading 'Megan M. Traquair', is written over a horizontal line. The signature is written in a cursive style. The background of the page features a large, faint watermark of the Episcopal Diocese of Northern California seal.

Dated: June 16, 2025

The Rt. Rev. Megan M. Traquair, Bishop
Ecclesiastical Authority

2025 Diocesan Convention Packet Details

This packet contains pertinent documents and information for the 2025 Diocesan Convention of The Episcopal Diocese of Northern California.



This packet includes:

House Rules	8
Certificate of Lay Delegates Form	11
Congregation Range Sheet	14
Governance Nomination Instructions	16
Governance Nomination Form from the Convention Floor	17
General Convention Deputy Nomination Form.....	18
Instructions for Writing Resolutions	22
Standing Committee Position Description	25
Board of Trustees Position Description	27
General Convention Deputy Position Description	31
Hotel Information	33
Childcare Permission, Medical Authorization and Liability Waiver Form	36
Under 18 Permission, Medical Authorization and Liability Waiver Form	39
Under 18 Photo Release	42
Event Schedule at a Glance	43
Local Churches for the Sunday after Convention	44
Fun Things to Do in Redding	45
Restaurants in Redding	47

We look forward to seeing you on November 7 - 8 for the 2025 Diocesan Convention of The Episcopal Diocese of Northern California!



HOUSE RULES

The Ecclesiastical Authority will call for a motion for adoption of the agenda and the following House Rules which will operate both within and outside the Convention session and for ratification of actions heretofore taken regarding registration, nominations and proposing resolutions for this meeting of Convention.

1. Seating within the Convention proper is restricted to Lay and Clergy delegates and those given seat and voice pursuant to Article V of the Constitution. Alternates and visitors may be seated in the Visitor's Area, as defined. Alternates taking the place of a registered delegate must report to the Secretary's Registration Desk, and provide suitable certification from the priest in charge of the Congregation prior to being seated.
2. People speaking to the Convention are asked to give their names, and the name of their Parish/Mission before addressing the Convention.
3. *Robert's Rules of Order (12th Edition)* will be the Parliamentary Standard for this Convention.
4. Any Resolution, or Amendment to a Resolution being presented to the Convention for consideration, must be submitted in writing to the Secretary of the Convention in accordance with the rules of the Committee on Resolutions and Memorials. The Resolutions and Memorials Committee, in consultation with the Secretary and President of Convention, will prioritize resolutions received by the submission deadline to be presented and acted upon at Convention based on the time available to debate, discuss, and vote on them.
5. Additional filed Resolutions or Resolutions submitted at the formation of Convention may be considered with approval of a two-thirds vote of Convention.
6. In its report, the Committee on Resolutions and Memorials may recommend to Convention additional Resolutions concerning routine or noncontroversial matters as a Consent Agenda. The Consent Agenda shall be considered by Convention as a single agenda item without amendment (other than an amendment contained in the Committee report) or debate. Before putting the Consent Agenda to a vote, the President shall allow a reasonable time for questions and answers to those questions and provide an opportunity for objections. Upon an objection by any three delegates, lay or clergy, from three different congregations or the Representative at Convention presenting the Resolution, a Resolution shall be removed from the Consent Agenda and considered by Convention after consideration of all other Resolutions.
7. For elections to fill vacancies on Governing Bodies (e.g., Board of Trustees), there shall be one ballot for each body. In the event there are both full and partial terms open, Nominees receiving the highest number of votes shall be elected to the vacant full term. Nominees receiving fewer votes shall be elected to fill the partial-term vacancies. Any tie vote shall be broken by lot.
8. The Secretary shall record the minutes of the proceedings of the Convention, submit them for approval to a Minutes Committee consisting of three members appointed by the Bishop, and upon approval by the Minutes Committee cause them to be published in the Journal of the Diocese.
9. In the election of Deputies to General Convention candidates must receive 50% +1 in both orders to be elected. If there is no election in either order on the third or any succeeding ballot, the candidate with the lowest number of votes in the order shall be dropped from the next ballot. After the



HOUSE RULES

election of Deputies four each of Clergy and Lay, Alternate Deputies, four each for Clergy and Lay shall be elected by ranking all candidates appearing on the last ballot, both lay and clerical, not elected as Deputies. Counting the votes from both orders, the candidates shall be ranked in the order of total votes cast. Those receiving the highest number of votes shall be elected. If fewer than four are elected, the candidates dropped from the balloting for Deputies shall be elected in the order in which they were dropped.

10. This Convention pursuant to Canon 4.4 prescribes the following regulations and methods for the making of nominations and the conduct of elections at Convention.

PROCEDURE FOR NOMINATIONS

- a. All persons eligible to hold elected office may nominate themselves or be nominated by any person with seat, voice and vote at Convention in accordance with the following rules:
- b. In setting the times for filing nominations for office as required by Rule 9, the Ecclesiastical Authority shall set an initial filing time ending no less than eight weeks before time of Convention.
- c. For any office for which there is no contested election, a second filing time shall immediately open after the close of the initial nomination deadline. The second nomination period shall close at midnight on the Wednesday following the Diocesan Convocation.
- d. The President of Convention shall provide a form for filing nominations on the Diocese website. Nominations shall be filed only by using the form provided on the Diocese website.
- e. The Nomination Form shall include the following information:
 - i. Name, phone number and email address of the nominee
- f. Order of the nominee (clergy or lay)
- g. Congregation, including city, of which the nominee is a member
- h. Office the nominee is seeking
- i. Name, order (clergy or lay), signature with date, and congregation including city of the person making the nomination.
- j. A Candidate's Statement required on the form, and
- k. A digital color headshot 5"x 7" at 300 dpi (1500 x 2100 pixels), submitted as .jpg or .png
- l. Submitted Nomination Forms will be forwarded to the Chair of the Nominations Committee for review. Forms which meet all requirements will be forwarded to the Secretary of Convention to be added to the ballot. If a Nomination Form is incomplete, the Chair of the Nomination Committee will inform the Nominee. Incomplete or incorrectly submitted forms will not be forwarded to the Secretary of Convention for the ballot.
- m. Candidates are strongly urged to participate in a recorded zoom call (TBA) and answer the following Question: *What are your hopes for the life of the whole Diocese?*
- n. The names of all candidates, and their submitted statements shall be published on the diocese website no less than two weeks prior to Deanery Convocations, scheduled for Saturday, October 4, 2025



HOUSE RULES

- i. Nominations from the floor of Convention shall be opened as provided for nominations by Canon 6.2. A description of the procedures and requirements for Nominations from the floor shall be included in the materials provided at the Deanery Convocations. A person nominated from the floor must be prepared to submit 5 printed copies of the completed Nomination Form at the beginning of convention. If the nominations committee finds a nomination(s) from the floor in order, after Bishop accepts, the nomination(s) will be added to the ballot(s) as well as emailed to all eligible voters.

CONDUCT OF ELECTIONS

- 1) In addition to following any applicable provision of the Constitution or Canons of The Episcopal Church or this Diocese, the President of Convention shall conduct all elections in the following manner:
 - a) All voting shall be by individual secret electronic ballot. *(See Rules of Order, House of Deputies, articles XIV E and XV B. The votes shall be tabulated electronically, and the results reported to the President of Convention. See also Diocese Canon 4.4.).*
 - b) Per Article X, section 2 of the Constitution, a voice vote may be used in place of a ballot for any uncontested election when approved by unanimous consent of the Convention.
 - c) The results of all elections shall be announced by the President of Convention and shall be published on the diocesan webpage as soon as possible after the close of Convention.
 - d) Publication of these Rules. The provisions of subsection (a) of this Rule regarding "Procedures for Nominations" shall be included with the notice and time and place of Convention specified by Article VI, Section 3 of the Constitution.
- 2) At least sixty days before each annual Convention and at the time of sending the notice of a meeting of Convention required by Art. XIV of the Constitution, the Secretary shall post on the Diocesan website a list of all clergy canonically and actually resident in this Diocese and give notice of the posting by electronic transmission to all clergy canonically resident in this diocese, whether actually resident or not. Within thirty days following the electronic transmission, any member of the clergy canonically resident in this diocese may enter an objection to the list by an email addressed to the Secretary and the Chair of the Committee on Credentials. After reasonable notice and an opportunity for the objector to be heard, the Committee on Credentials shall render its recommendation, which the Secretary of Convention shall report to Convention.

Certificate of Lay Delegates

Due Date: August 6, 2025



**This form is ONLY to be used for lay delegates, NOT for clergy.*

Name of Congregation: _____

City of Congregation: _____

We hereby certify that at a duly convened meeting of the Vestry of the above named parish or the congregation of the above named mission, held on the _____ day of _____ A.D., 2025, the following were elected lay Delegates and Alternate Delegates to the forthcoming Diocesan Convention.

(Please Print or Type Names)

First Name	Last Name	Email	Please specify either "Delegate" or "Alternate"
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Option 1: Rector, Vicar or Priest in Charge

_____	_____	_____
Rector, Vicar or Priest in Charge - Print Name	Rector, Vicar or Priest in Charge - Signature	Date

OR

Option 2: Junior / Senior Warden AND Clerk

_____	_____	_____
Junior / Senior Warden - Print Name (Please circle one)	Junior / Senior Warden - Signature (Please circle one)	Date

_____	_____	_____
Clerk - Print Name	Clerk - Signature	Date

Constitution—Article V. Section 5—"Lay members shall consist of delegates from each Parish or Mission, in union with the Convention. They shall be adult communicants in good standing in the respective Parish or Mission they represent and are entitled to vote for Vestrypersons or officers in the same. The number of delegates from each Parish or Mission shall be based on the Congregational Range which is published each year by the Diocesan Council according to the following formula:

Congregational Range	A	B	C	D	E	F	G
Delegates Allowed	3	3	4	5	6	7	8*

*One additional Delegate is allowed for every 100 Congregational Points, in the previous year, above the Diocesan Standard.

Please send this completed form to:

The Office of the Bishop Attn:
Convention
2394 Fair Oaks Blvd.,
Sacramento, California 95825

fax: 916-442-6927
email: michelle@norcalepiscopal.org



The Episcopal Diocese of Northern California
Filing Appointing Alternate to the Diocesan
Convention: Nov. 7 - 8, 2025

I, _____, the Cleric in charge of _____ Episcopal Church in _____ certify that _____, is hereby appointed as an Alternate to this Convention and added to our Certificate of Lay Delegates from this congregation and have the power and authority of a duly elected Alternate.

They can be reached at the following email address: _____.

Dated: _____, 20____

The Rev. _____
Cleric in Charge

==> If there is not a Cleric in Charge, the Senior Warden completes the form below <==

I, _____, the Senior Warden of _____ Episcopal Church in _____ certify that _____, is hereby appointed as an Alternate to this Convention and added to our Certificate of Lay Delegates from this congregation and have the power and authority of a duly elected Alternate.

They can be reached at the following email address: _____.

Dated: _____, 20____

Senior Warden



The Episcopal Diocese of Northern California Filing Change from Alternate to Delegate to the Diocesan Convention: Nov. 7 - 8, 2025

I, _____, the Cleric in charge of _____ Episcopal Church in _____ certify that _____, a Delegate to the 2025 Diocesan Convention listed in the Certificate of Lay Delegates from this congregation, is unable to serve. I hereby appoint _____, an Alternate elected by the Mission Committee, to fill the vacancy and have the power and authority of a duly elected Delegate.

Dated: _____, 20____

The Rev. _____
Cleric in Charge

==> If there is not a Cleric in Charge, the Senior Warden completes the form below <==

I, _____, the Senior Warden of _____ Episcopal Church in _____ certify that there is no Clergy available to make this appointment and that _____, a Delegate to the 2025 Diocesan Convention listed in the Certificate of Lay Delegates from this congregation is unable to serve. I hereby appoint _____, an Alternate elected by the Mission Committee, to fill the vacancy and have the power and authority of a duly elected Delegate.

Dated: _____, 20____

Senior Warden

The Episcopal Diocese of Northern California

Congregation Ranges - 2025

Church Name	Page 3	Page 5				Points Comparison				Compensation Ranges 2025	
	Sunday Attendance #13	Pledge Cards #1	Operating Expenses #12 + #14	Other Expenses #14	Outreach #13, 16, 17 & 18	2024 Points	Change from Prior Year **	2025 Points		No House Provided	With House Provided

Bishop Salary> \$186,210

Range G (500 & up)		8 Delegates Allowed*				Base>				
Trinity Cathedral (Sacramento)	260	278	\$1,498,138	\$1,236,600	\$60,278	738.31		913.71	Midpoint>	\$105,854 \$81,415
Trinity (Folsom)	215	207	\$789,539	\$664,989	\$77,595	521.19		539.07	High>	\$128,258 \$98,664
Grace (Saint Helena)	86	56	\$738,912	\$641,641	\$238,001	469.79	**WAS F	523.96		\$150,666 \$115,901

Range F (335.00 - 499.99)		7 Delegates Allowed				Base>				
Incarnation (Santa Rosa)	134	149	\$792,529	\$673,889	\$44,743	448.25		489.39	Midpoint>	\$97,435 \$74,953
St. Michael's (Carmichael)	104	127	\$709,175	\$595,768	\$83,202	447.26		453.94	High>	\$117,054 \$90,038
St. John's (Roseville)	163	120	\$478,114	\$417,633	\$62,945	339.05		341.28		\$136,664 \$105,125

Range E (223 - 334.99)		6 Delegates Allowed				Base>				
Faith (Cameron Park)	99	98	\$438,469	\$380,444	\$96,643	285.91		316.81	Midpoint>	\$91,830 \$70,639
St. Mary's (Napa)	126	115	\$447,433	\$384,043	\$57,821	322.82		312.88	High>	\$110,043 \$84,651
St. Martin's (Davis)	108	123	\$432,091	\$417,481	\$72,382	383.23	**WAS F	309.99		\$128,251 \$99,760
St. John's (Chico)	87	75	\$483,548	\$433,389	\$26,029	291.14		295.29		
Emmanuel (Grass Valley)	102	63	\$397,978	\$335,621	\$27,309	281.47		253.89		
St. Paul's (Benicia)	85	73	\$417,193	\$358,468	\$1,000	231.44		248.60		
Christ (Eureka)	87	76	\$369,024	\$326,220	\$24,152	194.30	**WAS D	237.34		
St. Augustine (Rocklin)	79	68	\$324,440	\$281,376	\$71,924	296.23		234.93		
St. Paul's (Healdsburg)	80	63	\$299,987	\$258,684	\$80,741	179.90	**WAS D	226.11		

Range D (170 - 222.99)		5 Delegates Allowed				Base>				
St. Luke's (Auburn)	103	85	\$282,187	\$251,357	\$3,873	185.16		190.03	Midpoint>	\$86,232 \$66,334
St. Stephen's (Sebastopol)	72	42	\$310,534	\$262,305	\$9,773	175.06		188.65	High>	\$103,039 \$79,274
St. Luke's (Woodland)	58	42	\$305,134	\$283,424	\$4,596	198.00		179.87		\$119,856 \$92,197
St. John's (Petaluma)	58	55	\$301,148	\$256,873	\$881	162.16	**WAS C	179.26		
All Saints' (Redding)	69	61	\$253,286	\$217,050	\$32,255	163.03	**WAS C	175.27		

Range C (120 - 169.99)		4 Delegates Allowed				Base>				
St. Patrick's (Kenwood)	48	49	\$264,733	\$223,930	\$19,048	230.90	**WAS E	166.14	Midpoint>	\$80,625 \$62,022
All Saints (Sacramento)	52	55	\$255,542	\$224,757	\$6,263	185.61	**WAS D	157.65	High>	\$96,042 \$73,872
Holy Trinity (Nevada City)	82	66	\$231,780	\$204,900	\$2,500	159.98		154.14		\$111,449 \$74,953
St. Alban's (Arcata)	43	47	\$197,139	\$171,812	\$25,807	120.79		133.97		
Grace (Fairfield)	38	34	\$197,342	\$177,378	\$12,006	117.45	**WAS B	122.67		
Trinity (Sonoma)	44	41	\$197,367	\$163,178	\$649	127.08		120.26		

Range B (90 - 119.99)		3 Delegates Allowed				Base>				
Our Saviour (Placerville)	49	41	\$172,772	\$160,418	\$4,254	96.49		111.01	Midpoint>	\$72,221 \$55,552
St. Paul's (Sacramento)	33	39	\$153,264	\$131,372	\$16,819	82.66	**WAS A	103.04	High>	\$84,826 \$65,251
Ascension (Vallejo)	35	29	\$155,362	\$142,292	\$5,751	78.93	**WAS A	96.56		\$91,891 \$74,953
St. Clement's (Rancho Cordova)	30	32	\$151,318	\$137,354	\$9,953	27.49	**WAS A	96.14		
Epiphany (Vacaville)	46	27	\$138,277	\$126,522	\$9,477	111.43		92.13		

* = One additional Delegate is allowed for every 100 Congregational Points, in the previous year, above the Diocesan Standard.

** = Change from the prior year.

The Episcopal Diocese of Northern California

Congregation Ranges - 2025

Church Name	Page 3	Page 5				Points Comparison				Compensation Ranges 2025	
	Sunday Attendance #13	Pledge Cards #1	Operating Expenses #12 + #14	Other Expenses #14	Outreach #13, 16, 17 & 18	2024 Points	Change from Prior Year **	2025 Points		No House Provided	With House Provided

Range A (below 90)						3 Delegates Allowed			Per agreement of Bishop/Congregation		
St. James (Lincoln)	29	21	\$46,403	\$45,994	\$73,241	44.08		72.32			
St. George's (Carmichael)	32	24	\$106,041	\$103,767	\$3,474	67.25		68.76			
St. Michael's (Fort Bragg)	17	23	\$111,172	\$104,341	\$906	60.47		66.04			
St. Luke's (Calistoga)	35	27	\$91,006	\$76,911	\$7,116	51.38		64.56			
St. Peter's (Red Bluff)	19	19	\$99,872	\$88,645	\$975	54.14		59.92			
St. Barnabas (Mount Shasta)	33	20	\$74,189	\$66,654	\$0	56.23		50.34			
Shepherd by the Sea (Gualala)	24	7	\$64,533	\$62,580	\$12,660	38.30		46.35			
St. Francis (Fortuna)	15	18	\$62,065	\$57,135	\$10,668	38.17		44.62			
St. Luke's (Galt)	18	14	\$61,238	\$55,131	\$2,885	38.43		40.06			
Christ (Quincy)	20	26	\$51,044	\$44,747	\$4,865	50.45		39.45			
Holy Trinity (Ukiah)	23	20	\$55,024	\$49,626	\$1,282	37.12		38.90			
St. James (Yuba City)	20	19	\$36,433	\$34,880	\$18,051	32.55		36.99			
St. Stephen's (Colusa)	13	0	\$44,915	\$42,697	\$21,701	41.86		36.56			
St. John's (Marysville)	15	15	\$57,973	\$56,505	\$0	43.56		36.49			
St. Mary's (Elk Grove)	25	17	\$46,392	\$42,145	\$1,540	35.65		34.47			
Good Shepherd (Cloverdale)	28	22	\$34,162	\$30,995	\$8,079	32.42		33.62			
Trinity (Sutter Creek)	15	17	\$45,474	\$41,044	\$4,388	41.25		32.93			
St. Francis (Willits)	20	23	\$28,018	\$25,576	\$12,129	29.17		30.82			
St. Paul's (Oroville)	16	12	\$41,788	\$41,788	\$5,775	39.69		30.78			
St. Timothy's (Gridley)	18	11	\$44,940	\$41,975	\$60	24.24		29.75			
St. Michael's (Anderson)	20	6	\$37,402	\$33,715	\$7,721	31.62		29.06			
St. Paul's (Crescent City)	20	10	\$24,163	\$21,885	\$11,603	26.32		25.38			
St. John's (Lakeport)	9	13	\$30,492	\$28,349	\$630	17.54		21.06			
Holy Trinity (Willows)	8	0	\$37,587	\$35,025	\$0	19.78		20.79			
Grace (Wheatland)	13	7	\$27,592	\$25,545	\$2,960	19.54		20.28			
St. Andrew's (Antelope)	5	5	\$35,000	\$35,000	\$0	24.92		20.00			
St. Michael's (Alturas)	7	7	\$29,832	\$27,316	\$2,439	24.93		19.64			
Holy Spirit (Lake Almanor)	8	4	\$2,195	\$2,156	\$10,325	9.33		9.26			
St. Matthew's (Sacramento)	13	11	\$4,958	\$3,989	\$1,200	5.11		9.08			
St. Andrew's (Corning)	6	0	\$359	\$0	\$14,384	9.88		8.87			
Good Shepherd (Susanville)	9	8	\$1,521	\$0	\$3,000	13.29		6.51			
St. Nicholas (Paradise)	9	0	\$0	\$0	\$0	5.72		2.25			

Compensation Ranges include a 4.80% COLA approved by the Board of Trustees (BoT) for 2025. The COLA is recommended to parishes to adopt. The board understands not all parishes will be able to pay this full amount. They encourage parishes to offer what they can.

Compensation Ranges include: regular salary, housing, allowance for social security, etc. The ranges do not include health insurance, travel, pension, education, etc.

Transitional Deacon should be paid at 90% of Range "B" Base (100% when ordained a priest).

Diocesan executive staff are paid at Range "E"; program staff are paid per hire letter.

All other ordained clergy, if employed by a congregation must be compensated at Range "B" or greater. This is prorated based on full time equivalent.

For regional missionaries combine total points from each church. Below 120 points, minimum is Range "B" Base plus \$1,500. For 120 points and higher, minimum is Range "C" Base plus \$1,500. Maximum is Range "C".

For Congregations receiving assistance, maximum clergy salary is Range "B" Base.

See Article V, Section 5 of the Constitution of the Episcopal Church in the Diocese of Northern California for guidance on Lay Delegates to Convention.

Points are calculated as follows from Parochial Report line items:	
Line #13 x 25% +	
Line #1 x 25% +	
(Total Lines 13, 16, 17, 18, 12, 14)/1000 x 50%	
For example:	
Average attendance (#13) = 200 x 25% =	50
# of pledge cards (#1) = 120 x 25% =	30
Work Outside (#13, 16, 17, 18) = 20,000 +	
Operating Exp (#12, 14) = 100,000 =	
120,000/1000 x 50%	60
Total Points	140
Points of 140 reflects Range C	

* = One additional Delegate is allowed for every 100 Congregational Points, in the previous year, above the Diocesan Standard.

** = Change from the prior year.



Open Positions for 2025:

Board of Trustees: Two Positions: Either Clergy or Lay | 3-year term

Standing Committee: Three Positions: 2 Clergy, one 3-year term & one 4-year term,
1 Lay, 4-year term

- All persons eligible to hold elected office* may nominate themselves or be nominated by *any person with seat, voice and vote at Convention*.
- All nominations must use the online forms provided at the convention website: norcalepiscopal.org/convention

A Complete Nomination is comprised of the following

- **The Nomination Form** – <https://form.jotform.com/251536111473147>
- **A high resolution headshot** (jpg, no more than 3MB).
Email the file to: convention@norcalepiscopal.org

Upon submission, the nomination will be reviewed by the Chair of the Nomination Committee. If the Nomination is in order, the nominee will be a candidate for the office. If the nomination is incomplete, the nominee will be permitted to make needed corrections.

The Deadline for Submitting Nominations is Friday, September 5, 2025

Optional Candidate Response

- All candidates will be invited to record their answer to a standardized question in a one-on-one zoom call with the Chair of the Nominating Committee. Date and time to be scheduled later.
- Candidate will have up to three minutes to respond to the question. No other statements or questions will be allowed.
- The recordings will be made available on the convention website prior to Deanery Convocations.
- Candidate is responsible for the connection quality and stability for the zoom meeting. No other videos are required, or will be accepted.

* Refer to the specific Office Requirements for eligibility

Governance Nomination Form

NOMINATION FROM THE CONVENTION FLOOR

The nominee must submit 5 printed copies of this form and a high-resolution photo to the Dispatch of Business at 2025 Diocesan Convention.



Elective Offices to be Filled:

Standing Committee: *3 positions: 2 Clergy (one 3-year term, one 4-year term), 1 Lay (4-year term)*

Board of Trustees: *2 positions: Either Clergy or Lay (3-year terms)*

As stated in Canon 16.1.1.4 regarding the Board of Trustees, "Of the elected and appointed members it is a goal that five shall be members of the clergy and that ten shall be members of the laity." Therefore, lay nominations are encouraged for these Board of Trustee positions.

Nominee Information:

Name: _____ Please mark one: Clergy ☐ Lay ☐

Phone: _____ Email: _____
Please include area code

Congregation: _____ City of Congregation: _____

The nominee has consented to be nominated for the following office: _____

The nominee is now an incumbent of said office (please mark one): Yes ☐ No ☐

Nominated by:

Print Name: _____ Please mark one: Clergy ☐ Lay ☐

Signature: _____ Date: _____

Congregation: _____ City of Congregation: _____

Nominations may be made from the floor of Convention when called for by the President of Convention. Names of those nominated from the floor will be placed on the ballot below those nominated prior to the opening of Convention.

The Remaining Section of the Nomination Form Must Be Completed By the Nominee:

Please write a short biography about yourself including diocesan level offices held presently or previously.
Please write in complete sentences (**limit 250 words**):



General Convention Deputy Positions to be filled:

CLERGY:

4 Clergy Deputies

4 Clergy Alternates*

*Alternates to be assigned in vote order

LAY:

4 Lay Deputies 4

Lay Alternates*

Nominee Information:

Please mark one:

Name _____

☐ Clergy

☐ Lay

Phone: _____

Email: _____

Congregation/Location: _____

The nominee has consented to be nominated for the office of General Convention Deputy. ☐ Yes ☐ No

Nominated by:

Please mark one:

Name _____

☐ Clergy

☐ Lay

Congregation/Location: _____

Signature _____

Nominations may be made from the floor of Convention when called for by the President of Convention. Names of those nominated from the floor will be placed on the ballot below those nominated prior to the opening of Convention. See instructions for Floor Nominations in House Rules, 9h, found on page 8 of this document.

SUBMISSION DEADLINE: FRIDAY, SEPTEMBER 5, 2025



**The Episcopal Diocese
of Northern California**

**2025 General Convention Deputy
Nomination Form**

Page 2 of 4

To be completed by the nominee:

Please write a short biography about yourself including diocesan level offices held presently or previously (limit 250 words). Please use complete sentences.

SUBMISSION DEADLINE: FRIDAY, SEPTEMBER 5, 2025



The Episcopal Diocese
of Northern California

**2025 General Convention Deputy
Nomination Form**

Page 3 of 4

To be completed by the nominee:

Please write a short statement regarding what you would bring to the position of General Convention Deputy (limit 250 words). Please use complete sentences.

SUBMISSION DEADLINE: FRIDAY, SEPTEMBER 5, 2025



In accepting the nomination, you need to know the following:

- The 82nd General Convention of The Episcopal Church will be held in June/July 2027 in Phoenix, Arizona.
- The Diocese pays for the 4 Clergy and 4 Lay Deputies, and the 1st Clergy Alternate and 1st Lay Alternate.
- There is a limited amount of money available for reimbursement, which includes airfare, lodging, meals and Convention registration. Any expenses that exceed the designated diocesan reimbursement are absorbed by the deputy or provided through alternative sources, such as your congregation.
- First Alternates in both orders, clergy and lay, are expected to be on the floor for a majority of the sessions, either seated with the Deputies or in the Alternates' Gallery.
- Deputies and First Alternates in both orders, clergy and lay, share Convention floor time. Each deputy is expected to relinquish his/her chair to the Alternate so that the Alternate shall serve on the floor during at least one-half of the Convention sessions.

To be completed by Nominee:

Name *(Please Print)*:

Signature

Date

Submitting the Nomination Form:

This form can be completed and digitally signed using the most recent version of Adobe Acrobat Reader DC which is freely available at <https://get.adobe.com/reader/>.

Save the completed nomination form as follows: **GCDNomination_LastNameFirstName**

Email a copy of the completed form and a high-resolution photo of the nominee to convention@norcalepiscopal.org by **Friday, September 5, 2025 at 5:00pm**.

Subject Line of the email should be: **GC Deputy Nomination_LastNameFirstName**

SUBMISSION DEADLINE: FRIDAY, SEPTEMBER 5, 2025



The Episcopal Diocese of Northern California

Instructions for Proposing Resolutions to Convention

INTRODUCTION

The Episcopal Diocese of Northern California employs the formal use of resolutions to identify, record, and respond to issues of importance, to conduct its work, and to take action according to the will of the Diocesan Convention. The Resolutions and Memorials Committee, in consultation with the Secretary and President of Convention, will prioritize resolutions received by the submission deadline to be presented and acted upon at Convention based on the time available to debate, discuss, and vote on them.

Questions about the resolution submission process may be directed to the Convention Manager at convention@norcalepiscopal.org. Questions will be forwarded to the Chair of the Memorials and Resolutions Committee.

DRAFTING RESOLUTIONS

Proposed Resolutions:

- May be submitted by any clergy or lay delegate to the 115th Diocesan Convention, to be held in Redding, California Friday, November 7-8, 2025.
- Must be authored by a person, not an organization.
- Will be reviewed by the Resolutions and Memorials Committee for clarity and compliance with the canons.
- May be returned if duplicating an existing resolution, non-compliant with the canons, or not in conformance with the Resolution Instructions in form and/or subject matter (see below).

SUBMITTING RESOLUTIONS

Proposed Resolutions:

- Must be submitted using the online form: <https://form.jotform.com/251535345739160>
- Must be submitted by **Friday, September 5, at 5:00 pm.**

Accepted Resolutions:

- Proposers of resolutions accepted for presentation at Convention will be notified by email within a week after the submission deadline
- Proposers of resolutions are strongly encouraged to submit a 2-3 minute long explanatory video by email to convention@norcalepiscopal.org no later than **Friday, September 5, 2025 at 5:00 pm.** Acceptable formats include MP4, MOV, and AVI.
- Resolution videos will be available on the Convention website, at the Deanery Convocations, and at Convention.

We recommend writing and saving your proposed resolution in a Word file and pasting the text into the Jotform.



The Episcopal Diocese of Northern California

Instructions for Proposing Resolutions to Convention

In the online form, you will provide the following:

- Proposed Title for the Resolution
- Proposer Name(s)
- Presenter Name(s)
- Clergy or Lay
- Contact Information
- Congregation/Location
- Date
- Resolution Text (500 words maximum)
- Explanation of Resolution (500 words maximum)
- Fiscal Impact

When writing your proposed resolution:

- A “whereas clause” is not used. Reasons and justifications for resolutions are included in the Explanation following the resolution; the vote is taken only on the substance of the resolution (not the explanation).
- The word “RESOLVED” is capitalized and underlined, and is followed by a comma and the word “That” which is capitalized. Each resolving paragraph may end with a period or with a semicolon and the words “and be it further.” Note: “Therefore be it” and “and be it further” end a clause. They are not used at the beginning of a “RESOLVED” clause.
- A resolution shall be about a single subject (for example, “Apportionment”), but may have multiple RESOLVED clauses. Each “RESOLVED” clause describes a single point within the larger subject.
- Explanation of Resolution: The Explanation shall clearly and succinctly set forth the reasons for the proposed action called for in the resolution.
- Fiscal Impact: All resolutions shall have an estimate of the financial impact on diocesan organizations or congregations, as applicable, and identify the source of funding. If there is no fiscal impact, it shall be clearly stated.
- Resolutions of courtesy, which are written to be read aloud, may have “whereas clauses” and shall not include an explanation following the resolution.



The Episcopal Diocese of Northern California

Instructions for Proposing Resolutions to Convention

SAMPLE RESOLUTION

TITLE: PETITION TO THE 80TH GENERAL CONVENTION ADDING HOWARD THURMAN TO THE EPISCOPAL CHURCH COMMEMORATIONS CALENDAR

PROPOSED BY: The Rev. Jim Richardson, Trinity Episcopal Cathedral, Sacramento

DATE SUBMITTED: July 20, 2025

RESOLUTION:

RESOLVED, That this 115th Convention of the Diocese of Northern California adopts the following resolution and hereby directs the Secretary of this Convention to forward this resolution to the Secretary of General Convention of The Episcopal Church as a duly authorized resolution from this Diocese; and be it further

RESOLVED, That the Diocese of Northern California requests that 80th General Convention designate April 10 in *A Great Cloud of Witnesses: A Calendar of Commemorations* as the annual celebration of the life and work of Howard W. Thurman, pastor, educator, theologian, and civil rights leader.

EXPLANATION:

This resolution petitions the next General Convention, scheduled for July 2022 in Baltimore, to add Howard Thurman to the calendar of commemorations on the date of his death (April 10) in the supplemental resource to Lesser Feasts and Fasts entitled *A Great Cloud of Witnesses: A Calendar of Commemorations*, with appropriate readings and collects. Approval of this resolution would require our diocese file a "C" resolution (designating a diocesan sponsored proposal) for consideration by General Convention, which meets only every three years.

Background:

Howard Washington Thurman (Nov. 18, 1899 – April 10, 1981), had an enormous influence on the civil rights movement and its leaders. Born in Florida, Thurman was educated at Morehouse College and ordained a Baptist pastor. He was appointed as the first Black chaplain of Marsh Chapel at Boston University which today has a center bearing his name.

Ebony magazine once called Thurman one of the fifty most important figures in African American history. In the 1950s, *Life* magazine ranked Thurman among the twelve most important religious leaders in the United States. In recent years there has been a resurgence of interest in Thurman's life and work. Thurman's books have been used in the Sacred Ground program in the Episcopal Church and as supplemental reading in the Education for Ministry program. His speeches, articles and books have been the topic of recent seminars, webinars and retreats.

FISCAL IMPACT: None.

Standing Committee

The Role of a Committee Member

A member of the Standing Committee (SC) shall be a confirmed member of The Episcopal Church, resident in The Episcopal Diocese of Northern California, and a communicant in good standing of a congregation of The Episcopal Diocese of Northern California.

There are eight positions on the SC, four clergy and four lay. All member terms are for four years. Diocesan Convention elects two members each year in November, one clergy and one lay. The standard diocesan process for applying to be elected is announced in June each year by the Office of the Bishop. The president and secretary are elected at the November meeting after Convention. The Constitution specifies how to fill a midterm vacancy. The president will produce and distribute the agenda a week before each meeting. The secretary will record the minutes and the president will distribute the document before or with the following month's agenda. A list of members' names are located on the diocesan website under Governance.

Members may expect to attend monthly meetings, augmented by the diocese's communications network. Meetings are customarily held on the third Friday morning of each month. Members may be invited to work on subcommittees. The bishop customarily attends SC meetings unless away at House of Bishops' meetings or on other necessary absences.

The Standing Committee:

Serves as the Bishop's Council of Advice, meeting on request of the Bishop or on the Committee's own accord;

Acts in matters such as recognizing new missions and missions becoming parishes, consenting to alienation or hypothecation of congregational or institutional property, consulting upon differences between a rector and vestry, approving the progress of individuals through the process for ordination to the diaconate or priesthood, approving the release and removal of individuals from the ordained ministry, consenting to the deconsecration of churches, and, consenting, along with other standing committees (consent of a majority of standing committees being required), to the election of bishops of other dioceses or filling a vacancy in the office of presiding bishop;

Serves as Ecclesiastical Authority for the exercise of specified episcopal functions when no bishop is authorized to act by reason of vacancy in office, bishop's absence from the diocese for more than six months, request of the bishop, or bishop's incapacity or suspension.

Acts according to the Constitution and Canons of The Episcopal Church.

What SC does by custom in this diocese:

Discernment: The Diocesan Commission on Ministry (DCOM) holds two or more discernment weekends with ordination nominees each year. SC members are invited and expected to participate actively. The Ordination Process Coordinator of the Office of the Bishop works with the DCOM co-chairs and the SC president to facilitate the documentation of ordinands and their interviews.

Interface with Board of Trustees (BOT): The BOT holds a planning retreat in January of each year. The Standing Committee attends with full participation.

Board of Trustees

The Role of a Trustee

A member of the Board of Trustees shall be a confirmed member of The Episcopal Church, resident in The Episcopal Diocese of Northern California, and a communicant in good standing of a congregation of The Episcopal Diocese of Northern California.

Trustees will:

- *Through a Mutual Ministry process with the Bishop, help set goals for the diocese and periodically evaluate progress toward goals.
- *Help develop Diocesan Policy and Strategy in support of mission priorities and operations priorities established by Diocesan Convention.
- *Contribute to Strategic Planning for the diocese, looking ahead and helping develop policy options to meet changing circumstances.
- *Help oversee Diocesan Finance and Administration in support of mission priorities, including the development and adoption of the annual operating budget of the diocese.
- *Serve as Directors of the Diocesan Corporation, the civil legal face of the diocese, with duties set forth in State law, the Articles of Incorporation and the Bylaws of the Corporation, and in acts of Convention.
- *Help oversee Diocesan Property and Development in support of mission priorities.
 - The Diocesan Corporation is the owner of all of the assets of the diocese, including all real property, funds and other assets of the Missions in the diocese, with rights and responsibilities of such ownership.
 - The Trustees shall use diligence to increase the principal funds of the endowments of the diocese.

Trustees may expect monthly meetings augmented by the diocese's communications network. They may be invited to work on subcommittees. They are asked to participate in a planning retreat, in January each year.

Member Expectations

- Pray for and actively support the mission of the diocese
- Attend meeting, planning meetings and/or committee meetings
- Comply with applicable canons, laws, policies and code of ethics
- Accept the legal duties of loyalty and care while serving
- Believe that all power rests with the full Board or Council, not individual members
- Share wisdom and insights to help the Board and Council make good decisions and policy
- Prepare well for all meetings
- Be an advocate for programs and decisions
- Seek opportunities to expand knowledge of the diocese
- Regularly self-evaluate personal performance and determine need for improvement
- Maintain confidentiality when necessary

CANON 16

Diocesan Council, also known as Board of Trustees

16.1. Creation. There shall be a Board of Trustees (“Trustees”) which shall be composed of the Bishop, who shall serve as President, seven elected deanery members, three appointed members, five elected at large members, the Chancellor, and the Treasurer of the Diocese. Unless serving as elected members, the Deans of the Deaneries shall be associate members without vote.

16.1.1. Selection. Elected and appointed members shall be selected as follows:

16.1.1.1. Elected Deanery Members. The elected deanery members shall be elected at Convention by a caucus of the convention delegates from the deanery they represent.

16.1.1.2. Appointed Members. The appointed members shall be appointed by the Bishop or the Ecclesiastical Authority if there is no Diocesan Bishop. The appointments shall be made before December 1 of each year.

16.1.1.3. Elected At Large Members. The elected at large members shall be elected by Convention.

16.1.1.4 Clergy and Lay Members. Of the elected and appointed members it is a goal that five shall be members of the clergy and that ten shall be members of the laity.

16.1.2. Terms. Each elected or appointed member shall serve a three-year term, each term to begin on the December 1 following election or appointment. No elected or appointed member may serve more than two successive three year terms without an intervening lapse of at least one year.

16.1.3. Qualifications. Subject to the provisions of Canon 23, a member of the Trustees shall be a confirmed member of The Episcopal Church, resident in the Episcopal Diocese of Northern California, and a communicant in good standing of a congregation of the Episcopal Diocese of Northern California. The elected deanery members shall be communicants in good standing of a congregation located in the deanery that they represent; or they shall be clergy associated with such a congregation; or they shall be the Dean of the deanery they represent.

16.1.4. Vacancies. The Board of Trustees shall have the power to fill vacancies in the elected membership of the Board until the next annual Convention. Convention or caucus (whichever is appropriate) shall then elect a member to serve for the remaining unexpired term. The Bishop, or the Ecclesiastical Authority if there is no Diocesan Bishop, shall fill vacancies in the appointed membership by appointment for the remainder of the unexpired term.

16.1.5. Quorum. A majority of the members serving shall constitute a quorum.
16.2. Duties. The duties of the Trustees are as follow.

16.2.1. Policy and Strategy. The Trustees shall develop Diocesan policy and strategy in support of mission priorities and operations priorities established by Convention.

16.2.2. Strategic Planning. The Trustees shall act as strategic planner, looking ahead and developing policy options to meet changing circumstances.

16.2.3. Finance and Administration. The Trustees shall oversee finance and administration in support of mission priorities.

16.2.3.1. Department of Finance. The Trustees shall serve as the Department of Finance of the Diocese, as provided by the Canons of The Episcopal Church.

16.2.4. Property. The Trustees shall oversee property and development in support of mission priorities.

16.2.4.2. Assets. The Diocesan Corporation shall be the owner of all of the assets of the Diocese, including all real property, funds and other assets of the Missions in the Diocese, with rights and responsibilities of such ownership.

16.2.4.3. Endowments. The Trustees shall use diligence to increase the principal funds of the endowments of the Diocese.

16.2.5. Diocesan Corporation. The Trustees shall serve as the Board of Directors of the Diocesan Corporation, and their duties shall be those set forth in state law for directors of such a corporation, in the Articles of Incorporation and the Bylaws of the Corporation, or in acts of Convention. Any reference to the “Corporation” in the Constitution, Canons, Resolutions, or policies of the Diocese shall be deemed to refer to the Trustees.

16.3. Authority. Authority, whether delegated to the Trustees by Canons or by resolution of the Convention, or otherwise, shall belong to the Board of Trustees as a whole. The Trustees may create organizational substructures from their membership and others and may assign to its organizational substructures, by resolution or bylaw, such powers and responsibilities as it is able, and sees fit to assign. A permanent or irrevocable grant of powers to any such substructure is not authorized. Duties imposed upon and authority delegated to the former Board of Directors shall be deemed to be delegated to the Trustees.

Duties of a General Convention Deputy

Election Term

General Convention deputies and alternates are elected by Diocesan Convention every three years and serve until the next diocesan election. General Convention deputies, along with bishops, participate in the governance and discernment of The Episcopal Church through activities before, during, and after the General Convention for which they are elected. By tradition, L1 and C1 serve as Deputation co-chairs.

Alternates Fully Participate

All deputation members, including all alternates, are expected to participate fully in the work before and after General Convention. Changes in status, residence, employment and the desire to continuously raise up and train leaders prompts the full participation of alternates so that they are able to step into the role of deputy effectively, as needed.

Before General Convention

About 6 months prior to General Convention, the deputation meets monthly in person or by electronic means at times and places convenient to the members. Deputation members summarize reports and proposed resolutions from Task Forces and Committees, Commissions, Agencies, and Boards (CCABs) of The Episcopal Church. The deputation may choose to offer pre-GC Listening Sessions. Some deputies may be appointed by the President of the House of Deputies to serve on a committee during Convention.

During General Convention

The 82nd General Convention of The Episcopal Church will be held in Phoenix during June/July 2025. Deputies and alternates are expected to give full and prayerful attention to all matters that will come before Convention. Responsibilities of the House of Deputies with the House of Bishops include adopting legislation of concern to the Church; amending the Book of Common Prayer, the Constitution, or the Canons of the Church; adopting a triennial budget for The Episcopal Church; and electing candidates to offices and committees for the upcoming triennium. Deputies and Alternates should be present on the House of Deputies floor to listen to debate, vote, and track the progress of legislation. Each deputy votes his/her conscience. Everyone is encouraged to post to the Deputation Blog and expected to participate in evening deputation meetings.

After General Convention

After General Convention, the deputation or some members and the bishop provide Reporting Sessions to the diocese and at the Diocesan Convention. Some deputies or alternates may report to congregations or convocations. The General Convention also refers a number of its passed resolutions to dioceses and congregations, and the deputation takes some responsibility for discussing and tracking these resolutions, including preparing appropriate resolutions for Diocesan Convention.

Time Commitment

To be a faithful and effective deputation member, the time commitment is substantial. The rewards of participation are immense. As ministers in Christ's church, we are called to participate and take our place in the councils of the church in accordance with our individual gifts and calling. A combination of interest and passion in the governance and future of the church as both Body of Christ and institution are necessary. Expect at least five pre-convention deputation meetings, several pre-convention Listening Sessions, possible convention committee appointment, 8 to 10 long days at convention, several post-convention reporting sessions and post-convention planning meetings.



2025 Diocesan Convention Hotel Information

We have reserved rooms at the **Sheraton Redding Hotel**, which is our host hotel and is located just a short walk away from the Redding Civic Auditorium where the diocesan convention is being held. There are rooms available for Thursday, Friday, and Saturday night.

Additionally, we have reserved rooms at the **Oxford Suites Redding, and Hilton Garden Inn Redding**. For your convenience in receiving a discounted rate, the Sheraton has a diocesan reservation link (*provided below*). For all other hotels, you must contact the venue directly (*see below for details*) and state that you are with the Episcopal Diocese of Northern California in order to receive the group rate.

For all of the hotels, please note that a limited number of rooms are available, so make sure you reserve your room(s) as soon as possible. Group rates are available on a first come, first serve basis.

HOST HOTEL

Sheraton Redding Hotel

820 Sundial Bridge Drive
Redding, CA 96001

(530) 364-2800

Room Rate

From \$214.00 nightly + tax

**[Call in or
RESERVE ONLINE HERE](#)**



Amenities: Air Conditioning, Flat Screen TV, In-room safe, Phone, Free Wi-Fi, 24 Hour Workout room, Non-smoking, Signature Sleep Experience, Mini-fridge, Pet Friendly, Heated Outdoor Pool

Located just a few minutes' walk from the Redding Civic Auditorium!



2025 Diocesan Convention Hotel Information

Hotel rooms have been reserved at the Oxford Suites for our 2025 Diocesan Convention. Please contact the hotel directly to book rooms using the phone number below, and be sure to specify the code: **Episcopal Diocese of Northern California**

Oxford Suites

1967 Hilltop Drive
Redding, CA 96002
(530) 221-0100

You **MUST** call to receive the group rate!

Room Rates:

Starting at \$135.00 nightly + tax
(varies depending on room size)

Group Code:

Episcopal Diocese of Northern California



Complimentary Amenities:

- Full Hot Breakfast Buffet
- Evening Reception (excluding Sundays) featuring appetizers and your choice of refreshments
- High Speed Internet Access
- Premium Bedding
- Outdoor Pool & Spa
- Fitness Center
- 100% Non-Smoking





2025 Diocesan Convention Hotel Information

Hotel rooms have been reserved at the Hilton Garden Inn Redding for our 2025 Diocesan Convention. Please contact the hotel directly to book rooms using the phone number below, and be sure to specify the code: **1EDNC**

Hilton Garden Inn Redding

5050 Bechelli Lane
Redding, CA 96002
(530) 226-5111

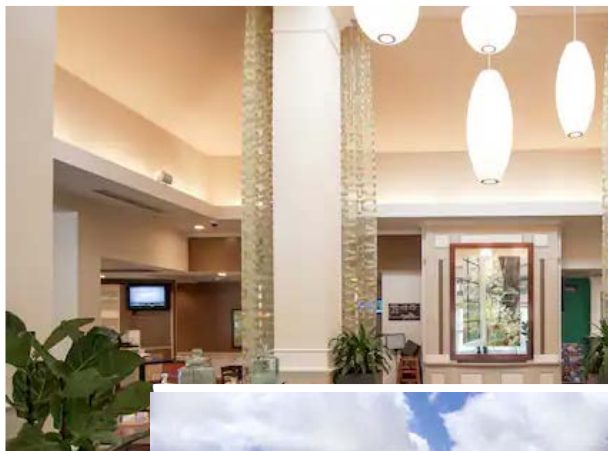
Room Rates:

Starting at \$159.00 nightly + tax
(varies depending on room size)

Call in or
RESERVE ONLINE HERE

Group Code:

1EDNC



Complimentary Amenities:

- Free parking
- Free Wi-Fi
- Golf
- Airport Shuttle
- On-site Restaurant
- Outdoor Pool
- Fitness Center
- Room Service
- Business Center





2025 Diocesan Convention

Childcare Permission, Medical Authorization and Liability Waiver

Page 1 of 3

A separate form must be completed for each child.

Child's Information:

Child's full name: _____ Date of birth: _____

Parent/Guardian Information:

Parent/Guardian (1) Name _____

Address: _____

City: _____ State _____ Zip: _____

Email: _____

Phone number accessible during Convention: _____

Cell phone number: _____ Other phone number: _____

Parent/Guardian (2) Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone number accessible during Convention: _____

Cell phone number: _____ Other phone number: _____

Authorized Emergency Contact:

Name: _____

Relationship to the child: _____

Phone number accessible during Convention: _____

PLEASE NOTE: All children must be signed in and out each day by a parent/guardian, or an adult named above as the authorized emergency contact by the parent/guardian. *Your child will not be allowed to leave with any other person.* We will also ask for photo I.D.



Childcare Permission, Medical Authorization and Liability Waiver

Medical Information:

Allergies:

Medical Condition(s) or Health Concern(s):

Medication(s):

Medical Authorization:

I understand that personal injury can and may occur to my child, and in the event of an emergency I understand I will be contacted immediately. If I cannot be contacted immediately, I/we the parents/legal guardian(s), hereby authorize and consent to, in the case of an emergency illness or injury that occurs during this event, any x-ray examination, anesthetic, medical or surgical diagnosis or treatment or hospital care deemed advisable by, and to be rendered under the general or special supervision of any licensed medical personnel on the staff of any licensed hospital. This authorization is given in advance of any specific diagnosis, treatment or hospital care required, but is given to provide authority and power to render care that is deemed advisable in the best judgment of the physician. I/we authorize the Authorized Emergency Contact listed above, or another appointed advisor present at this event at which an illness or injury occurs to make emergency medical decisions on behalf of our child in the event I/we cannot be located; and I further agree to be liable for and to pay all costs incurred in connection with such medical attention.

Family Health Insurance: Policy #:

Phone:

Family Doctor: Phone:



Childcare Permission, Medical Authorization and Liability Waiver

General information:

When my child is crying he/she can be soothed by: _____

If the child cannot be soothed, the Childcare staff will contact the parent/s to come and pick up the child.

My child may have apple juice, water, Cheerios, or Gold Fish provided by Childcare staff: ☐ Yes ☐ No

My child is potty trained: ☐ Yes ☐ No

My child may have their diaper changed by Childcare staff: ☐ Yes ☐ No

Parents will need to provide any needed diapering supplies.

Acknowledgement of Childcare Guidelines:

As parent or legal guardian of this child, I acknowledge the following guidelines for Childcare:

- **A parent or legal guardian must sign in and sign out my child for Childcare.**
- **My child will only be released to a parent/legal guardian, or authorized emergency contact listed above. They will not be released to any other adults or children.**
- **I will provide any needed diapering or feeding supplies for my child.**
- **I will provide information on any allergies or health concerns for my child.**
- **I will remain on the Redding Civic Auditorium premises.**

Additional Information:

I agree to accept full responsibility, financially or otherwise, for any damage my child may do to the properties visited, or other's personal property. I realize the potential dangers incidental to engaging in the activities and program for which this registration is submitted and voluntarily and knowingly assume the risks of engaging in this program and its activities. I hereby release the Episcopal Diocese of Northern California and Redding Civic Auditorium, their employees, agents, and volunteers from any and all liability, claims, demands, causes of action and possible causes of action whatsoever arising out of or related to any loss, damage or injury (including death) that may be sustained by my child while participating in or traveling to and from this event. I agree and consent to all of the above stated.

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian printed name: _____

Under 18 Permission, Medical Authorization and Liability Waiver



I, _____, the parent/guardian of
_____ ("my youth"), give
permission for my youth to attend 2025 Diocesan Convention on
November 7-8 at the Redding Civic Auditorium in Redding as a

_____.
(Please select one: Deanery Youth Representative, Delegate, Alternate, person with "Seat & Voice" privileges, Visitor.)

Youth's Information

Youth's full name: _____

Date of birth: _____

Parent/Guardian Information:

Parent/Guardian Name: _____

Address: _____

City: _____ State: _____

Zip: _____ Email: _____

Phone number accessible during 2025 Diocesan Convention: _____

Cell phone number: _____

Other phone number: _____

Parent/Guardian Name: _____

Address: _____

City: _____ State: _____

Zip: _____ Email: _____

Phone number accessible during 2025 Diocesan Convention: _____

Cell phone number: _____

Other phone number: _____

Authorized Emergency Contact:

Name: _____

Relationship to the youth: _____

Phone number accessible during 2025 Diocesan Convention: _____

Medical Information:

The following is **all** of my youth's medical information necessary for him/her to receive appropriate medical care:

Allergies: _____

Medical Condition(s) or Health Concern(s): _____

He/she is taking the following medication(s), and I hereby give him/her permission to administer it/them to himself/herself: _____

Medical Authorization:

I understand that personal injury can and may occur to my youth, and in the event of an emergency I understand I will be contacted immediately. If I cannot be contacted immediately, I/we the parents/legal guardian(s), hereby authorize and consent to, in the case of an emergency illness or injury that occurs during this event, any x-ray examination, anesthetic, medical or surgical diagnosis or treatment or hospital care deemed advisable by, and to be rendered under the general or special supervision of any licensed medical personnel on the staff of any licensed hospital. This authorization is given in advance of any specific diagnosis, treatment or hospital care required, but is given to provide authority and power to render care that is deemed advisable in the best judgment of the physician. I/we authorize the Authorized Emergency Contact listed above, or another appointed advisor present at this event at which an illness or injury occurs to make emergency medical decisions on behalf of our youth in the event I/we cannot be located; and I further agree to be liable for and to pay all costs incurred in connection with such medical attention.

Family Health Insurance: _____ Policy #: _____

Phone: _____

Family Doctor: _____ Phone: _____

Driving:

Please check one: I ☐give ☐DO NOT give my permission for my youth to ride with a driver between the ages of 18-21.

Supervising Adult:

I will be attending Diocesan Convention with my youth: ☐Yes ☐No

If you answered "No" to the previous question, please print the below information for the supervising adult attending Diocesan Convention who may be contacted in case of an emergency:

Name: _____

Relationship to the youth: _____

Congregation: _____

Cell phone number accessible during 2025 Diocesan Convention: _____

Community Standards:

In accordance with The Episcopal Church in the Diocese of Northern California, the following behavior will not be tolerated at any diocesan children/youth gathering. Violation of these standards, or being knowingly in the presence of others violating these standards, can and will result in consequences deemed appropriate by the Bishop, clergy, and advisors of 2019 Diocesan Convention, including, but not limited to, being sent home immediately at the participant's expense.

*Possession or use of alcohol, tobacco, or illegal drugs.

*Possession or use of weapons, *including pocket knives*, firearms, and fireworks.

*Inappropriate sexual behavior.

I understand that if my youth is showing evidence of having or using drugs, alcohol, or tobacco or demonstrating abusive behavior, I will be contacted immediately and may be asked to pick him or her up from the event.

Additional Information:

I agree to accept full responsibility, financially or otherwise, for any damage my youth may do to the properties visited, other's personal property, or vehicles used for transportation.

I realize the potential dangers incidental to engaging in the activities and program for which this registration is submitted and voluntarily and knowingly assume the risks of engaging in this program and its activities. I hereby release the Episcopal Diocese of Northern California and the Redding Civic Auditorium, their employees, agents, and volunteers from any and all liability, claims, demands, causes of action and possible causes of action whatsoever arising out of or related to any loss, damage or injury (including death) that may be sustained by my youth while participating in or traveling to and from this event.

I agree and consent to all of the above stated.

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian printed name: _____



Under 18 Photo Release

2025 Diocesan Convention | Redding Civic Auditorium | November 7-8, 2025

Permission to Use Images, Sound and Video

I hereby grant permission for The Episcopal Church in the Diocese of Northern California to record sounds, images or videos of my child, _____ during the event known as 2025 Diocesan Convention.

I also give permission for The Episcopal Church in the Diocese of Northern California to use these images in church and/or diocesan publications, marketing and promotional material, and on respective websites, along with corresponding information.

It is understood that no use of my child's photo will be identified therein by The Episcopal Church in the Diocese of Northern California; photos used in the above mentioned means of communication will NOT include my child's name, address or phone number.

____ *[Please initial to select]*

I AM AUTHORIZING the recording of sounds, images or videos of my child as they relate to church and/or diocesan communications listed above.

OR

____ *[Please initial to select]*

I AM NOT AUTHORIZING the recording of sounds, images or videos of my child as they relate to church and/or diocesan communications listed above.

I have read and understand the terms of this agreement.

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian printed name: _____



2025 CONVENTION SCHEDULE AT A GLANCE

Fearless Faith: A Deeper Discipleship

*All Convention Events are at Redding Civic Auditorium &
Pre-Convention at All Saints' Redding*

Thursday, November 6 | All Saints Church – Pre-Convention

- 1:00 pm Workshop on *The Theology of Joy* – Bishop Phyllis Spiegel
- 3:00 pm Workshops on *Eucharistic Minister* and *Eucharist Visitors*
- 5:00 pm Evening Prayer
- 6:30 pm Banquet Dinner at Convention Center (ticketed event)

Friday, November 7 | Redding Civic Auditorium

- 7:30 am Exhibit Area open
- 8:00 am Convention check-in and registration/morning fellowship
- 9:30 am Deanery Caucasus – (Sierra and Wingfield)
- 10:00 am Business Session I opens
- 12:00 pm Announcements/Noonday Prayer
Lunch/Retired Clergy lunch/Senior Warden lunch
- 1:30 pm Business Session II
- 5:00pm Convention in Recess/Break
- 6:00pm Eucharist

Saturday, November 8 | Redding Civic Auditorium

- 7:00 am Exhibit Area open
- 7:30 am Convention check-in
- 8:30 am Business Session III opens
- 12:00 pm Announcements/Noonday Prayer
Lunch/Clergy spouse lunch
- 1:30 pm Business Session IV
- 4:00 pm Convention closes



Local Episcopal Churches for the Sunday after Convention

All Saints' | Redding

2150 Benton Drive | Redding

episcopalchurchredding.org

Worship at 9:30am

St. Barnabas' | Mt. Shasta

701 Lassen Lane | Mt. Shasta

sbecms.org

Worship at 10 AM

St. Michael's | Anderson

3001 Rupert Road | Anderson

stmichaelsanderson.org

Worship at 9:30am

St. Peter's | Red Bluff

510 Jefferson Street | Red Bluff

saintpetersredbluff.org

Worship at 9:30am

Holy Trinity | Willows

556 E Sycamore Street | Willows

holytrinitywillows.com

Worship at 10 AM

St. John's | Chico

2341 Floral Avenue | Chico, CA

stjohnschico.org

Holy Eucharist, Rite I at 8 am

Holy Eucharist, Rite II at 10:15 am

St. Andrew's | Corning

815 1st Street | Corning

[St. Andrew's Episcopal Church](http://St.Andrew's Episcopal Church)

Worship at 10 AM

For questions about convention, please visit norcalepiscopal.org/convention
or email convention@norcalepiscopal.org.



Fun Things to Do in Redding

Sundial Bridge

840 Sundial Bridge Pkwy, Redding

Designed by Santiago Calatrava, the Sundial Bridge is an architectural marvel! The glass decked, cable-stayed cantilever suspension bridge reaches 217 feet into the sky, spans 710 feet across the Sacramento River, and forms a working sundial. As an environmentally-conscious structure, Sundial Bridge was intentionally constructed without river footings to leave the salmon-spawning habitat undisturbed. While world-renowned and environmentally sensitive, Sundial Bridge also inspires onlookers with its "bird in flight" design, symbolizing overcoming adversity. It takes about 15 minutes to walk across the bridge, stopping along the way to take in the beautiful scenery and watch the wildlife.

Turtle Bay Exploration Park and Museum

844 Sundial Bridge Drive, Redding

<https://www.turtlebay.org/>

Turtle Bay Exploration Park is a 300-acre campus along the banks of the Sacramento River with educational and entertaining activities and experiences that interpret the relationship between humans and nature. The Park tells the story of the region and its people through a museum that includes the Visible River Aquarium, Native American history and exhibits, interactive experiments, and changing exhibitions; wildlife exhibits; Paul Bunyan's Forest Camp; California's largest North American butterfly house (seasonal); an amphitheater; and, across the Sacramento River, the McConnell Arboretum and Botanical Gardens.

Lake Shasta Caverns National Natural Landmark

20359 Shasta Caverns Road, Lakehead, CA 96051

Daily Tours, October-March: 10 AM, 12 PM, 2 PM

<http://lakeshastacaverns.com/locationadmission/4176983>

Enjoy a scenic catamaran cruise across Shasta Lake, a fun bus ride to the cave entrance, and an information-filled tour of what some geologists consider one of the most beautiful limestone caves in the USA!



Sacramento River National Recreation Trail

<https://www.cityofredding.org/departments/parks-and-recreation/parks/parks-trails-and-open-space>

777 Auditorium Drive, Redding, CA 96001

The Sacramento River Trail, which crosses the world-famous Sundial Bridge in the heart of Redding, and the Sacramento River Rail Trail, which extends north all the way to Shasta Dam and sits alongside an historic abandoned railway, have both been designated as National Recreation Trails in the National Trail System and together make up the Sacramento River National Recreation Trail. The winding trail is popular with locals and visitors alike who want to take a casual stroll, a beautiful bike ride, or a long run. Parks, bathrooms, trailheads, and scenery along the trail make it a convenient and pleasant way to get some fresh air while enjoying Redding's famous river.

The Park - Redding Food Truck Hub

Thursday to Saturday 6-10 PM

1552 Place Street, Redding, CA 96001

Facebook @theparkredding

norcalfoodtrucks.com

For questions about convention, please visit norcalepiscopal.org/convention or email convention@norcalepiscopal.org.



Local Restaurants in Redding

Pipeline Craft Taps & Kitchen:

1318 California Street
Redding, CA 96001

Cheesecakes Unlimited:

1135 Pine Street
Redding, CA 96001

Vintage Public House:

1790 Market Street
Redding, CA 96001

The Shack:

1325 Eureka Way
Redding, CA 96001

Maxwells Eatery:

1344 Market Street
Redding, CA 96001

View 202:

202 Hemstead Drive
Redding, CA 96002

Mosaic Restaurant:

826 Sundial Bridge Drive
Redding, CA 96001

*(Reservations recommended during busy times
like convention)*

Paradiso:

1270 Yuba Street
Redding, CA 96001

CR Gibbs:

2300 Hilltop Drive
Redding, CA 96002

Kobe Seafood & Steakhouse:

1300 Market Street
Redding, CA 96001

Karlines Restaurant:

1100 Center Street
Redding, CA 96001

Lunas: Latin-Asian Fusion & Bar:

2914 Churn Creek
Redding, CA 96002

Taroko Asian Bar & Grill:

1701 Pine Street
Redding, CA 96001

Nello's Place:

3055 Bechelli Lane
Redding, CA 96002

Peter Chu's Skyroom:

(at Redding Airport)

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or email convention@norcalepiscopal.org.